



# **Tuxedo Community Centre**

## **Programming & Facilities Fee ("PFF") Policy**

**Applicable Current Season: Beginning of September, through till the end of August**

The PFF Program is being implemented by the Tuxedo Community Centre ("TCC") to encourage all resident community families to become actively involved in the operation and success of our community centre. As a volunteer run community centre, The TCC is almost entirely dependent on volunteer participation to run effectively, not only at the sports team levels but at a community centre level and, thus, rely primarily on volunteers. We recognize that every family does not have the time, experience or skills to assist in full-time volunteer positions such as a Head Coach, Team Manager or Board Member; however, there are many other roles within the TCC that contribute to the success of our community centre. The PFF allows all community residents to step forward and get involved in volunteer roles or pay the PFF and the TCC uses the funding to hire individual(s) to manage programming for the community centre.

It is not the goal of the TCC to use the PFF to generate profits (we are a non-profit, City of Winnipeg run, volunteer-based community centre); it is the goal of the TCC to encourage members to be involved in their children's experience. Any funds generated by the community centre from the PFF will be used in the day-to-day operation of the TCC, including (but not limited to) paying dedicated individuals to run sports and activities programming in lieu of volunteers. As such, the TCC Board of Directors is implementing this policy effective September 2021;

The PFF deposit is assessed at \$200 per family. The PFF payment will typically be made when you sign your child up for the given sport played out of Tuxedo.

The PFF deposit is refundable (i.e. your PFF payment can be refunded) upon completion of TCC approved volunteer positions.

These volunteer duties include, but are not limited to:

- Any sports team head coach
- Any sports team manager
- Any sports team asst coach (half refund eligible)
- Any TCC Board Member
- Any TCC Sport Convenor



The below activities **DO NOT** count towards volunteer hours:

- Organization of team activities for team bonding
  - Carpooling to and from games/practices/activities
  - Time away at out of town team-based sport tournaments
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- The PFF deposit is assessed at \$200 per family. The deposit will be paid when you sign your child up for one of the sports played out of the Tuxedo region. It is common to have multiple children with multiple sports in 1 household. The TCC will issue refund cheques to any household that pays more than one PFF. Refunds will be made by cheque and will be mailed to the household residence.
  - Every resident of Tuxedo whose child plays a sport out of Tuxedo, does have the ability to apply for a full or half PFF refund, subject to signing up to one of the TCC approved volunteer roles. You must first pay your PFF in full, execute your volunteer position in full, then go to the Tuxedo Community Centre website and apply for the refund of the PFF.

### **Refund Procedure**

Once your sports season (and) or volunteer season is complete, you must go to <https://www.tuxedocc.ca/programfacilitiesfee> to apply for your full or half PFF refund for the given TCC program year. Once submitted, the information will go to the TCC Board and/or responsible sports convenor to sign off and approve the volunteer role. Once approved, the TCC will issue a cheque sent to the address listed on page 1 of this Earn-Out Agreement. Please note, there may be a delay in you filling out your Earn-Out refund online and actually receiving your cheque. The TCC Board meets monthly, and as a result, may be delayed in sending you your cheque until such time the Board and/or the TCC Sports convenor can approve the refund request.